

Internship Opportunity: XPRIZE Wildfire Year of Impact: Program Support

Overview: The XPRIZE Foundation is seeking a motivated intern to work alongside The XPRIZE Wildfire Program Director and the Wildfire Year of Impact team. This opportunity will allow the intern to support the full range of activities that keep the Wildfire Year of Impact running, from Advisory Board coordination to event logistics to RFP process support. The intern will play a hands-on role in one of XPRIZE's highest-visibility post-prize programs, helping wildfire detection and response technology move from competition into deployment with fire agencies, utilities, and communities across the country.

Skills and Experience:

- Undergraduate coursework or equivalent experience in environmental science, public policy, communications, business, or a related field. Graduate-level candidates are also welcome.
- Strong interest in wildfire resilience, climate adaptation, or disaster technology preferred.
- Strong organizational skills and close attention to detail.
- Comfort managing multiple workstreams and shifting priorities in a fast-paced program.
- Clear written and verbal communication skills.
- Ability to work independently while collaborating within a multidisciplinary team.
- Experience with scheduling, correspondence, or event coordination is a plus.
- Interest in or experience with the wildfire space preferred.

Project Overview: The Intern will provide programmatic support across the full arc of the Wildfire Year of Impact, working closely with the XPRIZE Wildfire Program Director to keep the program's many moving pieces on track. This spans Advisory Board coordination, stakeholder correspondence, event and workshop logistics, and support for the RFP process as it moves from launch through award.

Internship

Activities/Tasks:

- Coordinate scheduling, materials, and follow-up for monthly Advisory Board meetings.
- Support logistics for the September Use Case Development Workshop, the November Red Sky RFP launch, the Investor Summit, and other Year of Impact milestones.
- Maintain organized tracking of stakeholder engagement, RFP applicants, and program timelines.
- Draft and manage correspondence with Advisory Board members, use case partners, and RFP applicants.
- Support preparation of briefing materials, agendas, and follow-up notes for key meetings and events.
- Help coordinate cross-team logistics between XPRIZE, PG&E, and the Advisory Board through each phase of the RFP.
- Support tracking of the Impact Phase timeline and immediate next steps, flagging upcoming deadlines to the team.

Learning Outcomes:

- Gain hands-on experience supporting a flagship post-prize program from the inside.
- Develop a strong understanding of the wildfire technology and resilience landscape.
- Build skills in stakeholder coordination across government, industry, insurance, and community sectors.
- Gain experience supporting a major public-private partnership between XPRIZE and a lead corporate sponsor.
- Develop practical program management skills through calendar coordination, correspondence, and milestone tracking.
- Learn how XPRIZE structures and runs a year-long impact program end to end.
- Build experience working across a multidisciplinary team on a nationally visible initiative.

This internship is designed for individuals who are passionate about strengthening community resilience and eager to make a tangible difference in how breakthrough technology reaches the people who need it most. If you are ready to take on this challenge, we look forward to receiving your application at xprizehub@ucalgary.ca

Application Deadline is September 15 at 11:59 AM, 2026